

**Scrutiny Letters Log (20 May 2015 - 19 May 2016)**

Ave. Response Time (days): 20 (target within 21 days)      % responses within target: 79

No.	Committee / Panel / Working Group	Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Days Taken	Reported to SPC (if applicable)
1	Schools Performance Panel	18-May	EMLAS and the School Improvement Grant	Education	01-Jun	22-Jun	21	n/a
2	Schools Performance Panel	18-May	Elective Home Education	Services for Children & Young People (Deputy Leader)	01-Jun	19-Jun	18	n/a
3	Service Improvement & Finance Panel	13-May	ICT - Procurement of Oracle Support via a Third Party Supplier	Transformation & Performance	08-Jun	03-Jul	25	n/a
4	Service Improvement & Finance Panel	13-May	Q & A Session - Progress against Budget Savings Targets	Communities & Housing	08-Jun	17-Jun	9	n/a
5	Child & Family Services Performance Panel	11-May	Child & Family Services Performance Report (March 2015)	Services for Children & Young People (Deputy Leader)	09-Jun	29-Jun	20	n/a
6	Transformation of Adult Social Services Panel	01-Jun	Social Services and Well Being Act Seminar, Carers Consultation and the Workplan	Services for Adults & Vulnerable People	12-Jun	23-Jun	11	n/a
7	Sustainability Working Group	09-Jun	Food Security	Transformation & Performance	15-Jun	Not required	n/a	13-Jul

8	Child & Family Services Performance Panel	08-Jun	Workplan / Issues from Previous Letters	Services for Children & Young People (Deputy Leader)	15-Jun	Not required	n/a	n/a
9	Service Improvement & Finance Performance Panel	10-Jun	New Performance Framework & Indicators	Transformation & Performance	24-Jun	25-Aug	62	n/a
10	Attainment & Wellbeing Inquiry Panel	11-Jun	Follow Up on Recommendations and Impact of Inquiry	Services for Children & Young People (Deputy Leader)	29-Jun	13-Jul	14	10-Aug
11	Transformation of Adult Social Services Panel	29-Jun	Domiciliary Care Commissioning Review	Services for Adults & Vulnerable People	13-Jul	23-Jul	10	n/a
12	Child & Family Services Performance Panel	06-Jul	Signs of Safety Practice Framework	Services for Children & Young People (Deputy Leader)	22-Jul	28-Jul	6	n/a
13	Economic Inactivity Inquiry Panel	24-Jun	Follow Up on Recommendations and Impact of Inquiry	Enterprise, Development & Regeneration	27-Jul	Not required	n/a	10-Aug
14	Committee	13-Jul	Cabinet Member Question Session	Finance & Strategy (Leader)	03-Aug	Not required	n/a	10-Aug
15	Inward Investment Inquiry Panel	14-Jul	Follow Up on Recommendations and Impact of Inquiry	Enterprise, Development & Regeneration	06-Aug	Not required	n/a	14-Sep
16	Schools Performance Panel	13-Aug	Additional Learning Needs Reform	Education	01-Sep	21-Sep	20	n/a

17	Public Engagement Inquiry Panel	25-Aug	Follow Up on Recommendations and Impact of Inquiry	Transformation & Performance	09-Sep	Not required	n/a	
18	Child & Family Services Performance Panel	10-Aug	Performance Monitoring Report	Services for Children & Young People (Deputy Leader)	10-Sep	28-Sep	18	n/a
19	Committee	10-Aug	Cabinet Member Question Session	Services for Children & Young People (Deputy Leader)	16-Sep	25-Sep	9	12-Oct
20	Service Improvement & Finance Performance Panel	12-Aug	Cabinet Member Question & Answer Session and an overview of Parks & Gardens	Wellbeing & Healthy City	16-Sep	06-Oct	20	n/a
21	Service Improvement & Finance Performance Panel	12-Aug	Cabinet Member Question & Answer Session	Transformation & Performance	16-Sep	05-Oct	19	n/a
22	Transformation of Adult Social Services Panel	24-Aug	Network Hubs	Services for Adults & Vulnerable People	30-Sep	21-Oct	21	n/a
23	Transformation of Adult Social Services Panel	21-Sep	Unit costs - in-house residential and domiciliary care	Services for Adults & Vulnerable People	05-Oct	Not required	n/a	n/a
24	Service Improvement & Finance Performance Panel	16-Sep	Grand Theatre, City Centre Regeneration and Arts & Culture	Enterprise, Development & Regeneration	08-Oct	03-Nov	26	n/a
25	Schools Performance Panel	10-Sep	Performance and support for LAC children and for Gypsy and Traveller children	Education	13-Oct	28-Oct	15	n/a

26	Schools Performance Panel	21-Sep	Reviewing the School Improvement Service	Education	14-Oct	28-Oct	14	n/a
27	Committee	14-Sep	Cabinet Member Question & Answer Session	Wellbeing & Healthy City	20-Oct	30-Dec	71	11-Jan
28*	Service Improvement & Finance Performance Panel	16-Sep	Grand Theatre, City Centre Regeneration and Arts & Culture	Welsh National Opera	21-Oct	23-Oct	n/a	n/a
29*	Service Improvement & Finance Performance Panel	16-Sep	Grand Theatre, City Centre Regeneration and Arts & Culture	Arts Council Wales	21-Oct	28-Oct	n/a	n/a
30	Schools Performance Panel	14-Oct	Future of Education other than at School services	Education	26-Oct	02-Dec	37	n/a
31	Schools Performance Panel	08-Oct	Meeting with Casllwchwr Primary School	Education	26-Oct	Not required	n/a	n/a
32	Committee	12-Oct	Cabinet Member Question & Answer Session	Education	28-Oct	25-Nov	28	14-Dec
33	Child & Family Services Performance Panel	28-Sep	Prevention and early intervention	Services for Children & Young People (Deputy Leader)	09-Nov	30-Nov	21	n/a
34	Transformation of Adult Social Services Panel	19-Oct	Unit costs - in-house residential and domiciliary care	Services for Adults & Vulnerable People	10-Nov	08-Dec	28	n/a
35	Schools Performance Panel	03-Nov	Estyn recommendations 1 year on and Annual Audit of Schools	Education	18-Nov	31-Dec	43	n/a
36	Child & Family Services Performance Panel	26-Oct	Development of the Post-16 Service	Services for Children & Young People (Deputy Leader)	30-Nov	23-Dec	23	n/a

37	Civic Events Working Group	12-Nov	Management & Organisation of Civic Events	Transformation & Performance	07-Dec	18-Dec	11	11-Jan
38	Committee	09-Nov	Cabinet Member Question & Answer Session	Transformation & Performance	08-Dec	22-Dec	14	11-Jan
39	Child & Family Services Performance Panel	23-Nov	September 2015 Performance Report	Services for Children & Young People (Deputy Leader)	09-Dec	24-Dec	15	n/a
40	Committee	14-Dec	Cabinet Member Question & Answer Session	Finance & Strategy (Leader)	07-Jan	Not required	n/a	08-Feb
41	Service Improvement & Finance Performance Panel	11-Nov	Update about the procurement of Oracle Support from a third party supplier.	Transformation & Performance	11-Jan	28-Jan	17	n/a
42	Service Improvement & Finance Performance Panel	09-Dec	Welsh Public Library Standards and Annual Performance Report	Enterprise, Development & Regeneration	13-Jan	Not required	n/a	n/a
43	Service Improvement & Finance Performance Panel	09-Dec	Recycling & Landfill	Environment & Transportation	13-Jan	Not required	n/a	n/a
44	Transformation of Adult Social Services Panel	14-Dec	Performance data - integrated service hubs, older people's services income generation, local aread co-ordination evaluation	Services for Adults & Vulnerable People	15-Jan	05-Feb	21	n/a
45	Child & Family Services Performance Panel	21-Dec	Western Bay Youth Justice & Early Intervention Service	Services for Children & Young People (Deputy Leader)	18-Jan	29-Jan	11	n/a

46	Child & Family Services Performance Panel	18-Jan	Performance of Domestic Abuse Hub	Services for Children & Young People (Deputy Leader)	27-Jan	11-Feb	15	n/a
47	Transformation of Adult Social Services Panel	11-Jan	Pre-decision Abergelli & Beeches	Services for Adults & Vulnerable People	27-Jan	Not required	n/a	n/a
48	Schools Performance Panel	21-Jan	Annual Education Performance data	Education	28-Jan	Not required	n/a	n/a
49	Service Improvement & Finance Performance Panel	20-Jan	Annual Review of Performance; 2 <sup>nd</sup> Quarter Budget Monitoring Report; sickness monitoring; arrangements for the scrutiny of the Council's Budget proposals.	Finance & Strategy (Leader)	02-Feb	23-Feb	21	n/a
50	Service Improvement & Finance Performance Panel	20-Jan	Improvement Objective G – Healthy Lifestyles and new growing spaces; and Performance Indication SUSC3.	Anti-Poverty	02-Feb	11-Feb	9	n/a
51	Local Flood Risk Management Working Group	14-Dec	Flood Risk Management Plan; Joint Working arrangements between council departments; Monitoring and further scrutiny work to take place annually when plan goes through its annual monitoring process	Environment & Transport	04-Feb	19-Feb	15	14-Mar

52	Committee	11-Jan	Cabinet Member Question Session	Anti-Poverty	10-Feb	24-Feb	14	14-Mar
53	Service Improvement & Finance Performance Panel	10-Feb	Budget consultation	Finance & Strategy (Leader)	29-Feb	21-Mar	21	n/a
54	WHQS Working Group	03-Feb	Progress towards achieving the Welsh Housing Quality Standard	Next Generation Services	01-Mar	22-Mar	21	11-Apr
55	Schools Performance Panel	23-Feb	Consultation on the West Glamorgan Music Service	Education	02-Mar	07-Mar	5	n/a
56	Streetscene Inquiry Panel	20-Jan	Follow Up on Recommendations and Impact of Inquiry	Environment & Transport	03-Mar	16-Mar	13	11-Apr
57	Inward Investment Inquiry Panel	03-Mar	Follow Up on Recommendations and Impact of Inquiry	Enterprise, Development & Regeneration	09-Mar	Not required	n/a	11-Apr
58	Committee	08-Feb	Cabinet Member Question Session	Adults & Vulnerable People	18-Mar	08-Apr	21	09-May
59	Child & Family Services Performance Panel	14-Mar	Corporate Parenting Strategy	Services for Children & Young People (Deputy Leader)	29-Mar	n/a		
60	Committee	14-Mar	Cabinet Member Question Session	Next Generation Services	30-Mar	21-Apr	22	09-May
61	Local Service Board Performance Panel	21-Mar	Findings & recommendations from Panel's work looking at Older People's Independence Priority	Finance & Strategy (Leader)	31-Mar	15-Apr	21	09-May

